

MINUTES OF REGULAR MEETING OF THE
MONTICELLO TOWNSHIP CEMETERY DISTRICT
MARCH 14, 2018

The Board of Trustees of the Monticello Township Cemetery District met in regular session on March 14, 2018 at 8:00 a.m. at the District's office in Monticello, Illinois. Present were John Heider, James Cavanagh, and Michael Harris. Also present were Mr. Cravens and Ms. Brown.

The Minutes of the February 14, 2018 meeting were read. Upon motion duly made, those Minutes were adopted.

Ms. Brown passed around the January bills for approval. Discussion followed. Upon motion duly made the bills were approved. Ms. Brown submitted the Financial Report, and upon motion duly made the Financial Report was approved.

Mr. Cravens then delivered the Sexton's Report. In the previous month, there were four (4) vault burials and two (2) cremations.

Full crew is back on as needed. Work activity has included cleaning gravel from grass after snow removal season, cleaning up tree debris from winter winds, and removing winter tree wraps.

Mr. Cravens briefly discussed the idea of including the opening fee in columbarium purchase price. Trustees discussed and asked that this item be placed on the April agenda for further discussion and possible action. In regards to the cremation lot being added to the new section of the cemetery, the Sexton shared that these lots do not have to be recorded at the Courthouse. However, he will lay out and work to get it online. Additionally, a new tree has been removed inside the entrance to the cemetery and a new tree will be coming soon.

Sexton and Trustees also shared and discussed information regarding fee information from area cemeteries. This, too, will be added to the April agenda for discussion.

OLD BUSINESS: Mr. Heider requested the Trustees also develop goals for the cemetery.

A workflow timeline was discussed and both Mr. Cravens and Ms. Brown shared that this is in place but they will continue to work on this in the near future.

The Trustees discussed the finalized 2018 Budget. Ms. Brown motioned to adopt the 2018 Budget as presented. Mr. Harris seconded the motion. Roll call vote. All voted "aye". Motion carried.

NEW BUSINESS: Ms. Brown shared that she had discussed updating the website with the Township Supervisor and he would also like to update aspects of the Township website. Discussion ensued. No action taken.

Due to Trustee conflicts, the April meeting has been rescheduled for April 18, 2018.

Mr. Harris motioned to adjourn the meeting. Mr. Cavanaugh seconded the motion. All voted "aye". Motion carried.

Meeting adjourned at 8:51 a.m.

Secretary