

MINUTES OF REGULAR MEETING OF THE
MONTICELLO TOWNSHIP CEMETERY DISTRICT
APRIL 18, 2018

The Board of Trustees of the Monticello Township Cemetery District met in regular session on April 18, 2018 at 8:00 a.m. at the District's office in Monticello, Illinois. Present were John Heider, James Cavanagh, and Michael Harris. Also present were Mr. Cravens and Ms. Brown.

The Minutes of the March 14, 2018 meeting were read. Upon motion duly made, those Minutes were adopted.

Ms. Brown passed around the March bills for approval. Discussion followed. Upon motion duly made the bills were approved. Ms. Brown submitted the Financial Report, and upon motion duly made the Financial Report was approved.

Mr. Cravens then delivered the Sexton's Report. In the previous month, there were two (2) vault burials and two (2) cremations. Work activity has included Grounds cleanup, mulching of new trees, spring cleanup of winter decorations and providing building specs to Graber Buildings in Arthur, IL. Mr. Cravens briefly discussed his intent to only use the new cremation row on an "as needed" basis. Sexton and Trustees again discussed information regarding fee information from area cemeteries. The proposed fee schedule would be for non-residents and would include: Lot Use -- \$1000, Columbarium Use -- \$1000, Opening Vault -- \$1250, Opening Cremation -- \$400, Opening Columbarium -- \$200 per need. Discussion ensued. Mr. Cavanaugh motioned to accept the fee schedule for non-residents as presented by the Sexton. Motion seconded by Mr. Harris. Upon motion duly made, motion carried. Discussion followed regarding including the opening fee in the columbarium price. Mr. Cavanaugh motioned that a one-time fee of \$700 (\$1400/non-resident) be implemented for columbarium purchase/opening price. Seconded by Mr. Harris. Upon motion duly made, motion carried.

OLD BUSINESS: Trustees discussed working on a booklet regarding cemetery history. Trustees decided to work on this together. Mr. Heider will work with Mr. Cravens, Mr. Harris will contribute information regarding the Find A Grave website, and Mr. Cavanaugh will provide information regarding notable veterans buried in the cemetery.

NEW BUSINESS: Ms. Brown shared that she will be unable to attend the June and July meetings due to personal conflicts. Discussion ensued. The June and July meeting dates have been rescheduled for June 20, 2018 and July 18, 2018.

Mr. Harris motioned to adjourn the meeting. Mr. Cavanaugh seconded the motion. All voted "aye". Motion carried.

Meeting adjourned at 8:48 a.m.

Secretary