

**Minutes - Board of Town Trustees**

STATE OF ILLINOIS

PIATT COUNTY

**TOWN OF MONTICELLO**

DATE: September 8, 2016

The Board of the Town Trustees met at the office of the Town Clerk at 205 North State Street at Monticello Illinois. Officers are:

Supervisor	Michael Wildman	_____
Town Clerk	Kathleen Brown	_____
Township Trustee	Delbert Lubbers	_____
Township Trustee		_____
Township Trustee	Mike Wileaver	_____
Township Trustee	Ronald Meece	_____

Mr. Wildman opened the September 8, 2016 meeting at 7:00 PM. Present along with the Supervisor were trustees: Ron Meece, Delbert Lubbers, and Mike Wileaver. Also present were Highway Commissioner Charlie Montgomery and Assessor Liz Skinner. Visitors present: Richard Howland and Bob Millington

Mike Wileaver made a motion to approve the minutes from the August 11, 2016 meeting. Ron Meece seconded the motion. Roll call vote. All voted "aye". Motion carried.

The bills were presented to the Township Trustees as follows:

**General Fund**

Check No	Payee	Budget Item	Amount
eft	United States Treasury	Payroll Liabilities	\$ 1,171.30
eft	Illinois Department of Revenue	Payroll Liabilities	\$ 842.49
eft	United States Treasury	Payroll Liabilities	\$ 1,176.64
eft	IMRF	Payroll Liabilities	\$ 906.13
eft	IMRF	Payroll Liabilities	\$ 4,136.03
eft	United States Treasury	Payroll Liabilities	\$ 2,198.66
13950	Alan Sprinkle	8/10 Payroll	\$ 1,524.91
13951	Terrance J Frye	8/10 Payroll	\$ 1,033.22
13952	James Kiefer	8/10 Payroll	\$ 282.38
13953	Michael Hammerschmidt	8/10 Payroll	\$ 531.84
13954	CDS Office Technology	Office Exp	\$ 40.00
13955	Ronn C Davis	Office Supplies	\$ 120.86
13956	Cemetery	Replacement Tax	\$ 1,964.04
13957	Library	Replacement Tax	\$ 3,679.79
13958	Community Building	Replacement Tax	\$ 983.88
13959	Township Officials of Illinois	Education	\$ 230.00
13960	Mediacom	Telephone	\$ 94.86
13961	Alan Sprinkle	8/24 Payroll	\$ 1,538.70
13962	Terrance J Frye	8/24 Payroll	\$ 1,033.24
13963	James Kiefer	8/24 Payroll	\$ 184.92
13964	Michael Hammerschmidt	8/24 Payroll	\$ 584.30
13965	Liz Skinner	Payroll	\$ 113.76
13966	NCPERS Group Life	Payroll Liabilities	\$ 16.00
13967	Charles Montgomery	Salary	\$ 3,763.93
13968	Elizabeth Skinner	salary	\$ 1,207.95
13969	Kathleen Brown	Salary	\$ 931.86
13970	Ronnie Davis	Salary	\$ 1,462.13
13972	Delbert Lubbers	1 meeting	\$ 88.60
13973	Mike Wildman	1 meeting	\$ 88.60
13974	Mike Wileaver	1 meeting	\$ 88.60
13975	Ronald Meece	1 meeting	\$ 88.60

13976	William Skinner	wages	\$	63.68
13977	Piatt Co. Service	Assessor: Rental	\$	185.00
<b>Totals</b>			\$	32,356.90

**General Assistance Fund**

<b>Totals</b>			\$	1,645.00
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**Road & Bridge Fund**

Check No	Payee	Budget Item	Amount
14362	City of Monticello	Replacement Tax	\$ 998.00
14363	Universal Inc	Maint Supplies	\$ 92.05
14364	Aramark	Maintenance Property	\$ 164.00
14365	ILMO	Maint Supplies	\$ 59.40
14366	Mediacom	Telephone	\$ 161.72
14367	Niemann Foods	Maint Supplies	\$ 35.97
14368	Thornton Welding	Equip Parts & Repair	\$ 1,616.15
14369	Foltz & Rupiper	Legal Service	\$ 122.58
14370	General Fund	Wages - Emp 1	\$ 4,792.88
14371	General Fund	Wages - Emp 2	\$ 2,827.20
14372	General Fund	Wages - Part Time	\$ 1,886.50
14373	General Fund	Wages	\$ 2,518.22
14374	General Fund	Payroll Expenses	\$ 6,162.03
14375	Karin Hoffman	Maintenance Property	\$ 45.00
14376	Gfi	Office Supplies	\$ 153.66
14377	Engineered Soils, Inc	Imp - Roads	\$ 6,300.00
14378	Ameren IP	Utilities	\$ 463.16
14379	Yeakley's Auto Body	Equip Parts & Repair	\$ 185.00
14380	Clarence Vogelzang	Materials	\$ 6,783.14
14381	Verizon	Telephone	\$ 61.11
14382	Walker Tire & Exhaust	Equip Parts & Repair	\$ 15.00
14383	True Value	Maint Supplies	\$ 10.98
14384	Rush Truck Center	Equip Parts & Repair	\$ 109.87
14385	Progressive Chemical	Maint Supplies	\$ 357.24
14386	Martin Equipment	Equip Parts & Repair	\$ 1,985.00
14387	City of Monticello	Utilities	\$ 2.25

**Totals** \$ 37,908.11

**Per Road Fund**

Check No	Payee	Budget Item	Amount
4810	Carri Scharf Materials	Materials	\$ 4,447.76

**Totals** \$ 4,447.76

Delbert Lubbers made a motion to approve the bills as accepted. Ron Meece seconded the motion. Roll call vote, all voted "aye".

**New Business:** Mr. Wildman informed the Trustees that the answering machine remote access code is working and accessible to the Supervisor and Clerk. Mr. Lubbers suggested a log be kept of all calls. Ms. Brown informed the trustees that this is already in place. Trustees also discussed keeping a log of traffic in and out of the office. No motion was made but it was agreed that a log would be kept to monitor traffic flow. Meeting dates/times have been updated. Assessor Skinner will contact PAQ for updates to her area on the website. Ms. Brown will also contact PAQ regarding general updating across the entire website. Mr. Wildman submitted his resignation for his Trustee position. He asked Trustees to consider folks who are interested in the position and bring nominations to the next meeting. Discussion and possible appointment will take place at that time.

**Old Business:** None

**Supervisor's Report:** Mr. Wildman indicated that he is working diligently to get up to speed in his new position. Mr. Wileaver questioned whether or not an audit was needed. Mr. Wilman responded that the expense of an audit was not necessary as the software and recordkeeping that is in place would suffice.

**Highway Commissioner Report:** Mr. Montgomery distributed his monthly task sheet including shop work, preparing roads for milling, and mowing. Future projects included prepping for oil and chip experiment, backfill field entrance pipe installs, and installing under road concrete pipe on Airport Road.

**Reports from Board Members:** None

**Comments from visitors:** None

Next Meeting date is: October 13, 2016 at 7:00 PM.

With no other business to come before the board, Delbert Lubbers moved to adjourn the meeting. Ron Meece seconded. Motion carried and the meeting adjourned at 7:30 PM.

Respectfully submitted,

Kathleen Brown  
Township Clerk