

**Minutes - Board of Town Trustees**

STATE OF ILLINOIS

PIATT COUNTY

**TOWN OF MONTICELLO**

DATE: June 13, 2019

The Board of the Town Trustees met at the office of the Town Clerk at 205 North State Street at Monticello Illinois. Officers are:

Supervisor	Tamara Wilson	_____
Town Clerk	Kathleen Brown	_____
Township Trustee	Delbert Lubbers	_____
Township Trustee	Richard Howland	_____
Township Trustee	Mike Wileaver	_____
Township Trustee	Ronald Meece	_____

Ms. Wilson opened the June 13 meeting at 7:00 PM  
 Present along with the Supervisor were Clerk Kathy Brown, Trustees Richard Howland, Ron Meece, Mike Wileaver, and Highway Commissioner Charlie Montgomery.  
 Visitors: Alan Sprinkle

Richard Howland made a motion to approve the minutes from the May 9, 2019 meeting. Ron Meece seconded the motion. Upon motion duly made the motion carried.

The bills were presented to the Township Trustees as follows:

**General Fund**

Check No	Payee	Budget Item	Amount
eft	United States Treasury	Fed Taxes	\$ 1,103.28
eft	Illinois Dept. of Revenue	Payroll Liabilities	\$ 898.53
eft	IMRF	Payroll Liabilities	\$ 691.65
eft	IMRF	Payroll Liabilities	\$ 2,393.12
eft	IMRF	Payroll Liabilities	\$ 643.31
eft	IMRF	Payroll Liabilities	\$ 2,225.87
eft	United States Treasury	Fed Taxes	\$ 1,305.06
eft	IMRF	Payroll Liabilities	\$ 3,205.60
eft	IMRF	Payroll Liabilities	\$ 926.48
eft	United States Treasury	Fed Taxes	\$ 2,315.48
eft	Illinois Dept. of Revenue	Payroll Liabilities	\$ 1,171.43
14932	TOIRMA	General Ins	\$ 36,217.00
14933	Alan Sprinkle	5/15 Payroll	\$ 1,667.60
14934	Anthony Wheeler	5/15 Payroll	\$ 104.88
14935	Michael Hammerschmidt	5/15 Payroll	\$ 1,329.50
14936	Zachary Fisher	5/15 Payroll	\$ 109.21
14937	Cemetery	Replacement Tax	\$ 25,679.64
14938	Library	Replacement Tax	\$ 48,112.85
14939	Community Building	Replacement Tax	\$ 12,864.14
14940	Township Supervisor	Dues	\$ 35.00
14941	CDS Office Technologies	Office Exp	\$ 60.00
14943	NCPERS Group Life Insurance	Payroll Liabilities	\$ 16.00
14944	CMS - LGHP	Insurance	\$ 1,882.00
14945	CMS - LGHP	Insurance	\$ 1,882.00
14946	Foltz & Rupiper	Legal Service	\$ 365.00
14947	Mediacom	Telephone	\$ 96.21
14948	Mediacom:Assessor	Telephone	\$ 96.21
14949	Alan Sprinkle	5/29 Payroll	\$ 1,775.07
14950	Michael Hammerschmidt	5/29 Payroll	\$ 1,318.95
14951	Zachary Fisher	5/29 Payroll	\$ 726.93

14952	Altorfer	Maint - Equip	\$ 1,127.00
14953	Staples	Office Supplies	\$ 45.47
14954	NCPERS Group Life Insurance	Payroll Liabilities	\$ 16.00
14955	Piatt Co SWCD	Intergovernmental Agreement	\$ 100.00
14956	Charles Montgomery	Salary	\$ 3,965.81
14957	Delbert Lubbers	1 Meeting	\$ 96.14
14958	Kathleen Brown	Salary	\$ 996.52
14959	LaDonna Kaiser	Salary	\$ 1,274.33
14960	Mike Wileaver	1 meeting	\$ 96.14
14961	Richard Howland	1 meeting	\$ 101.59
14962	Ronald Meece	1 meeting	\$ 96.14
14963	Tamara K. Wilson	Salary	\$ 1,442.63
14964	CMS - LGHP	Insurance	\$ 1,882.00
14965	CMS - LGHP	Insurance	\$ 1,882.00
14966	CDS Office Technologies	Maint - Equip	\$ 60.00
14967	Alan Sprinkle	6/12 Payroll	\$ 1,513.35
14968	Michael Hammerschmidt	6/12 Payroll	\$ 1,221.95
14969	Zachary Fisher	6/12 Payroll	\$ 953.13
<b>Totals</b>			<b>\$ 168,088.20</b>

**General Assistance Fund**

**Totals**

**Road & Bridge Fund**

Check No	Payee	Budget Item	Amount
15324	General Fund	General Ins	\$ 22,816.71
15325	Mediacom	Telephone	\$ 105.94
15326	Central Petroleum	Gas & Oil	\$ 173.25
15327	Grainger	Maint Supplies	\$ 109.41
15328	Cintas	Clothing Allowance	\$ 274.36
15329	Foltz & Rupiper	Legal Service	\$ 371.25
15330	ILMO	Maintenance-Prop	\$ 63.90
15331	Grainger	Maint Supplies	\$ 175.00
15332	Aramark	Maintenance-Prop	\$ 179.11
15333	City of Monticello	Replacement Tax	\$ 13,048.75
15334	General Fund	Payroll Liabilities	\$ 16,507.82
15335	General Fund	Payroll Liabilities	\$ 20,516.69
15336	General Fund	Wages Emp 1	\$ 5,311.65
15337	General Fund	Wages Emp 2	\$ 3,600.03
15338	General Fund	Wages - Part time	\$ 1,140.00
15339	General Fund	Wages	\$ 2,626.50
15340	General Fund	Payroll Expenses	\$ 4,487.76
15341	ADS	Imp-Roads	\$ 47.76
15342	AHW	Equip Parts & Repair	\$ 721.10
15343	Ameren IP	Utilities	\$ 462.84
15344	Berg Tanks	Maintenance-Prop	\$ 350.00
15345	Cintas-First Aid Safety	Maint Supplies	\$ 37.66
15346	Confidential On Site Paper	Recycling	\$ 500.00
15347	GFi	Office Supplies	\$ 189.04
15348	ILMO	Maint Supplies	\$ 1,199.27
15349	IPWMAN	Dues	\$ 100.00
15350	Charlie Montgomery	Education	\$ 31.13
15351	Monticello City Utility Services	Utilities: Water	\$ 10.13
15352	Piatt County SWCD	Recycling	\$ 100.00
15353	RP Lumber	Materials	\$ 7.98
15354	Karin Stewart	Maintenance-Prop	\$ 45.00
15355	Township Highway Commissioners	Education	\$ 95.00
15356	True Value	Maint Supplies	\$ 16.99
15357	Verizon	Telephone	\$ 154.90

**Totals \$ 95,576.93**

**Per Road Fund**

Check No	Payee	Budget Item	Amount
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4846	Lehigh Hanson	Materials	\$	467.88
4847	County Materials Corp	Materials	\$	4,753.88
4848	Lehigh Hanson	Materials	\$	2,024.07
			<b>Totals</b>	\$ 7,245.83

Mike Wileaver made a motion to approve the bills from May Ron Meece seconded the motion. Upon motion duly made the motion carried.

**New Business:** There is a meeting on June 21, 2019 regarding the city TIF District #2 and Supervisor Wilson may attend and report back to the Township Board. Cemetery Trustee Mike Harris has completed the remainder of the term he was appointed to fill and it is necessary to reappoint him for a full term. Mike Wileaver motioned to re-appoint Mike Harris to another term on the Monticello Township Cemetery Board. Richard Howland seconded the motion. Upon motion duly made the motion carried.

**Old Business:** Ms. Wilson discussed information regarding attestation of checks. According to correspondence between Ms. Rupiper and Mike Wildman it is unnecessary and not in the best interest of the Clerk to affix her name to Township checks. Ms. Brown will continue to attest to the Township spending when affixing her name (along with the names of the Supervisor and Trustees) on the monthly vouchers. Discussion followed. No action taken.

**Supervisor's Report:** Ms. Wilson reported that she currently signs checks for the Community Building. It is her intention to clarify the boundaries and legal ramifications of this, make a determination on next steps, and report back to the Board.

**Highway Commissioner Report:** Mr. Montgomery presented his monthly task sheet. In the previous month activities included: hauling rock, assisting Willow Branch Township with storm damage cleanup in Cisco, drainage work, patching roads, and installed a new concrete pipe under 1500 N (Airport Road). Future projects included various projects, shop maintenance and cleanup, oil and chip sealing, ditching and drainage work projects.

**Reports from Board Members:** None

**Comments from visitors:** None

The next regular meeting of the Township Board will be Thursday, July 11 at 7:00 PM.

With no other business to come before the board, Ron Meece motioned to adjourn the meeting. Ms. Wilson seconded. Motion carried and the meeting adjourned at 7:42 PM.

Respectfully submitted,

Kathleen Brown  
Township Clerk





