

## Minutes - Board of Town Trustees

STATE OF ILLINOIS

PIATT COUNTY

### TOWN OF MONTICELLO

DATE:

May 9, 2019

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The Board of the Town Trustees met at the office of the Town Clerk at 205 North State Street at Monticello Illinois. Officers are:

Supervisor	Tamara Wilson	
Town Clerk	Kathleen Brown	
Township Trustee	Delbert Lubbers	
Township Trustee	Richard Howland	
Township Trustee	Mike Wileaver	
Township Trustee	Ronald Meece	

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Ms. Wilson opened the May 9 meeting at 7:00 PM

Present along with the Supervisor were Clerk Kathy Brown, Trustees Richard Howland, Ron Meece, Delbert Lubbers, Mike Wileaver, and Highway Commissioner Charlie Montgomery.

Visitors: Alan Sprinkle, Ben Singleton, Shannon Singleton, Jim Singleton, and Peg Parsons.

Delbert Lubbers made a motion to approve the minutes from the April 11, 2019 meeting. Richard Howland seconded the motion. Upon motion duly made the motion carried.

The bills were presented to the Township Trustees as follows:

#### General Fund

Check No	Payee	Budget Item	Amount
eft	United States Treasury	Fed Taxes	\$ 1,010.22
eft	Director of Employment Security	Payroll Liabilities	\$ 119.67
eft	IMRF	Payroll Liabilities	\$ 691.65
eft	IMRF	Payroll Liabilities	\$ 2,393.12
eft	Illinois Dept of Revenue	Payroll Liabilities	\$ 949.31
eft	United States Treasury	Fed Taxes	\$ 2,242.46
eft	United States Treasury	Fed Taxes	\$ 938.66
eft	United States Treasury	Fed Taxes	\$ 938.62
eft	United States Treasury	Fed Taxes	\$ 3,091.32
14882	Cemetery	Replacement Tax	\$ 4,248.19
14883	Library	Replacement Tax	\$ 7,959.33
14884	Community Building	Replacement Tax	\$ 2,128.12
14885	Alan Sprinkle	Wages	\$ 1,559.12
14886	Michael Hammerschmidt	Wages	\$ 1,286.29
14887	Foltz & Rupiper	Legal Services	\$ 962.20
14888	Mediacom Assessor	Assessor Exp	\$ 96.31
14889	Mediacom	Telephone	\$ 96.31
14890	Cemetery	General Ins	\$ 790.05
14891	Road & Bridge	General Ins	\$ 3,318.21
14892	Charles Montgomery	Wages	\$ 3,965.83
14893	Delbert Lubbers	Wages	\$ 96.14
14894	Kathleen Brown	Wages	\$ 996.51
14895	LaDonna Kaiser	Wages	\$ 1,274.34
14896	Mike Wildman	Wages	\$ 1,598.82
14897	Mike Wileaver	Wages	\$ 96.14
14898	Richard Howland	Wages	\$ 101.59
14899	Ronald Meece	Wages	\$ 96.14
14902	Alan Sprinkle	Wages	\$ 1,466.56
14903	Michael Hammerschmidt	Wages	\$ 1,189.27
14904	Kathy Brown	Misc	\$ 62.21

14905	Boka Shoppe	Misc	\$	53.63
14906	Staples	Office Supplies	\$	337.80
14908	Alan Sprinkle	Wages	\$	1,466.58
14907	Michael Hammerschmidt	Wages	\$	1,189.27
14909	Cemetery	Replacement Tax	\$	21,122.36
14910	Library	Replacement Tax	\$	39,574.42
14911	Community Building	Replacement Tax	\$	10,581.18
14912	CMS-LGPH	Payroll Expenses	\$	3,764.00
14913	CDS Office Technologies	Office Exp	\$	60.00
14914	Foltz & Rupiper	Legal Services	\$	48.36
14915	NCPERS Group Life Insurance	Insurance	\$	16.00
14916	Mediacom	Telephone	\$	96.21
14917	Mediacom: Assessor	Assessor Exp	\$	96.21
14918	Post Office	Office Supplies	\$	110.00
14930	LaDonna Kaiser	Mileage	\$	278.50
14931	LaDonna Kaiser	Office Supplies	\$	97.30
14920	Tamara K. Wilson	Wages	\$	979.95
149.21	Mike Wildman	Wages	\$	56.45
14919	Charles Montgomery	Wages	\$	3,965.81
14922	Delbert Lubbers	Wages	\$	96.13
14923	Kathleen Brown	Wages	\$	996.50
14924	LaDonna Kaiser	Wages	\$	1,274.34
14925	Mike Wileaver	Wages	\$	96.13
14926	Richard Howland	Wages	\$	101.58
14927	Ronald Meece	Wages	\$	96.13
14928	Michael Hammerschmidt	Wages	\$	1,189.27
14929	Alan Sprinkle	Wages	\$	1,466.56
			<b>Totals</b>	\$ 134,973.38

**General Assistance Fund**

**Totals**

**Road & Bridge Fund**

<b>Check No</b>	<b>Payee</b>	<b>Budget Item</b>		<b>Amount</b>
15286	City of Monticello	Replacement Tax	\$	2,158.66
15287	Grainger	Maint Supplies	\$	403.54
15288	Hendrix Tree Service	Imp-Roads	\$	2,000.00
15289	Aramark	Maintenance-Prop	\$	133.02
15290	ILMO	Maintenance-Prop	\$	62.40
15291	Mediacom	Telephone	\$	102.69
15292	Ameren IP	Utilities	\$	1,228.55
15295	Cintas	Clothing Allowance	\$	274.36
15294	Grainger	Maint Supplies	\$	102.42
15293	Grainger	Under Threshold (\$5,000)	\$	1,769.94
15302	Lawson Products	Maint Supplies	\$	203.20
15301	Martin Equipment	Equip Parts & Repair	\$	38.44
15300	Charlie Montgomery	Maintenance-Prop	\$	81.73
15299	Charlie Montgomery	Education	\$	112.86
15298	City of Monticello Utilities	Water	\$	12.66
15297	Progressive Chemical	Maint Supplies	\$	473.80
15296	Sebens Concrete Products	Maintenance-Prop	\$	330.00
15306	Staples	Office Supplies	\$	37.95
15305	Karin Stewart	Maintenance-Prop	\$	45.00
15304	True Value	Maint Supplies	\$	35.45
15303	Verizon	Telephone	\$	155.18
15307	Cintas	Maint Supplies	\$	44.55
15308	Mediacom	Telephone	\$	105.94
15309	ILMO	Maintenance-Prop	\$	63.90
15310	City of Monticello	Replacement Tax	\$	10,733.03
15311	PDC/AREA Companies	Maintenance-Prop	\$	56.63
15312	Aramark	Maintenance-Prop	\$	221.43
15315	AHW	Equip Parts & Repair	\$	535.00
15314	Ameren IP	Utilities	\$	660.26
15315	Grainger	Maint Supplies	\$	238.40
15316	City of Monticello Utilities	Water	\$	10.13

15317	Charlie Montgomery	Education	\$	25.00
15318	Piatt Co Service Co	Gas & Oil	\$	2,760.73
15319	Progressive Chemical	Maint Supplies	\$	797.97
15320	Karin Stewart	Maintenance-Prop	\$	45.00
15321	True Value	Maint Supplies	\$	15.99
15322	Verizon	Telephone	\$	154.90
15323	Yeakley's Auto Body	Equip Parts & Repair	\$	347.00

**Totals** \$ 26,577.71

**Per Road Fund**

Check No	Payee	Budget Item		Amount
4842	PRO-AGRI, Inc.	Materials	\$	20,732.93
4843	Tuscola Stone Co	Materials	\$	3,898.61
4844	Lehigh Hanson	Materials	\$	1,399.17
4845	Tuscola Stone Co	Materials	\$	45,116.90
<b>Totals</b>				\$ 71,147.61

Ron Meece made a motion to approve the bills from April. Richard Howland seconded the motion. Upon motion duly made the motion carried.

**New Business:** None

**Old Business:** None

**Supervisor's Report:** Ms. Wilson reported that she has established a new Supervisor email and advised Trustees of her cellular information. Neal Kuester has been to the office and will be finishing up the audit soon. Ms. Wilson recently met with a TOIRMA representative to make sure we are up to date and in good standing. She distributed a checklist of loss control measures and asked the Trustees to sign a loss control policy. She then shared information about the Township Clerk attesting the signature of the Supervisor on all checks. Discussion ensued. No action taken. Ms. Wilson indicated that Ronn Davis has been a huge help to her transitioning into her role as Supervisor and will pay him for his work in April and May. She foresees requiring his assistance for another month or so and will re-evaluate after the June meeting.

**Highway Commissioner Report:** Mr. Montgomery presented his monthly task sheet. In the previous month activities included: running roads, patching, mowing, ditching, and cutting down trees from recent storms. Future projects include: shop maintenance, continued patching, and a paper shredding event on Saturday, May 18, 2019. Discussion ensued. No action taken. Liz Skinner has turned over the Treasurer's position to Mr. Montgomery for the Piatt County Association. Trustees discussed how to proceed with the monies from the association. Mr. Montgomery will reach out to the other Townships in the association and determine the best next steps to take.

**Reports from Board Members:** None

**Comments from visitors:** Prior to the opening of the meeting, Mr. Montgomery introduced Ben Singleton, MHS Senior and winner of the 2019 TOI Scholarship, to those present. Ben was recognized at the Honors Night Program at MHS on May 7, 2019, but Mr. Montgomery wanted the Trustees to meet this young man. This year, there were 77 applicants and Ben was awarded the Troy A Kost Scholarship. Ben has served the Willow Branch township for several years mowing in the cemetery. He will attend Illinois College this fall, majoring in Business.

The next regular meeting of the Township Board will be Thursday, June 13 at 7:00 PM.

With no other business to come before the board, Delbert Lubbers motioned to adjourn the meeting. Richard Howland seconded. Motion carried and the meeting adjourned at 7:45 PM.

Respectfully submitted,

Kathleen Brown  
Township Clerk





