

Minutes - Board of Town Trustees

STATE OF ILLINOIS

PIATT COUNTY

TOWN OF MONTICELLO

DATE:

October 8, 2020

The Board of the Town Trustees met at the office of the Town Clerk at 205 North State Street at Monticello Illinois. Officers are:

Supervisor	Tamara Wilson	
Town Clerk	Kathleen Brown	
Township Trustee	Delbert Lubbers	
Township Trustee	Richard Howland	
Township Trustee	Mike Wileaver	
Township Trustee	Ronald Meece	

Ms. Wilson opened the October 8, 2020 meeting with the Pledge of Allegiance at 7:00 PM. Present along with the Supervisor were Clerk Kathy Brown, Highway Commissioner Charlie Montgomery, Trustees Richard Howland, and Mike Wileaver. Visitors: Attorney Suzanne Wells entered after the meeting was in progress.

Richard Howland made a motion to approve the minutes from the September 10, 2020 meeting as mailed. Mike Wileaver seconded the motion. Upon motion duly made the motion carried.

The bills were presented to the Township Trustees as follows:

General Fund			
Check No	Payee	Budget Item	Amount
eft	United States Treasury	Fed Taxes	\$ 1,213.14
eft	Illinois Department of Revenue	Payroll Liabilities	\$ 259.33
eft	United States Treasury	Fed Taxes	\$ 1,133.73
eft	Illinois Department of Revenue	Payroll Liabilities	\$ 244.82
eft	United States Treasury	Fed Taxes	\$ 2,458.32
eft	Illinois Department of Revenue	Payroll Liabilities	\$ 509.74
eft	IMRF-VAC	Payroll Liabilities	\$ 52.44
eft	IMRF	Payroll Liabilities	\$ 974.09
eft	IMRF	Payroll Liabilities	\$ 4,073.85
eft	Director of Employment Security	Payroll Liabilities	\$ 56.18
15422	Township Officials of Illinois	Education	\$ 297.00
15443	Alan Sprinkle	Wages	\$ 1,560.41
15444	Corbin Sebens	Wages	\$ 590.49
15445	Michael Hammerschmidt	Wages	\$ 1,278.35
15446	Mediacom	Telephone	\$ 97.33
15447	Mediacom Assessor	Assessor: Internet/Phone	\$ 97.33
15448	Cemetery	Property Tax	\$ 36,267.61
15449	General Assistance	Property Tax	\$ 1,951.64
15450	Community Building	Property Tax	\$ 28,040.54
15451	Alan Sprinkle	Wages	\$ 1,821.14
15452	Corbin Sebens	Wages	\$ 431.96
15453	Michael Hammerschmidt	Wages	\$ 1,254.78
15454	Altorfer	Maint - Equip	\$ 738.73
15455	Charles Montgomery	Wages	\$ 4,197.94
15456	Delbert Lubbers	Wages	\$ 96.14
15457	Kathleen Brown	Wages	\$ 1,051.36
15458	LaDonna Kaiser	Wages	\$ 1,312.21
15459	Mike Wileaver	Wages	\$ 96.14
15460	Richard L. Howland	Wages	\$ 101.59
15461	Ronald Meece	Wages	\$ 96.14

15462	Tamara K. Wilson	Wages	\$	1,523.21
15463	CMS-LGHP	Health Ins	\$	2,337.00
15464	CMS-LGHP	Health Ins	\$	2,337.00
15465	Post Office	Office Supplies	\$	110.00
15466	Piatt Co Service	Rental	\$	185.00
15467	CDS Office Technologies	Maint - Equip	\$	60.00
Totals			\$	98,906.68

General Assistance Fund

6870	Jerry Davis	Emergency Assistance	\$	265.00
Totals			\$	265.00

Road & Bridge Fund

Check No	Payee	Budget Item	Amount
15753	PDC/AREA	Maintenance-Prop	\$ 53.73
15754	Aramark	Maintenance-Prop	\$ 174.74
15755	Niemann Foods, Inc	Maint Supplies	\$ 37.11
15756	Lawson Products	Maint Supplies	\$ 87.95
15757	Mediacom	Internet Service	\$ 115.94
15758	General Fund	September Wages and Payroll Expenses	\$ 24,087.60
15759	Ameren IP	Gas & Electric	\$ 507.96
15760	CCD	Internet Service	\$ 69.00
15761	Grainger	Maint Supplies	\$ 335.18
15762	Grainger	Maint Supplies	\$ 90.95
15763	Lawson Products	Maint Supplies	\$ 189.88
15764	Monticello City Utility Service	Water	\$ 13.16
15765	Charlie Montgomery	Maint Supplies	\$ 32.19
15766	Progressive Chemical	Maint Supplies	\$ 594.50
15767	Karin Stewart	Maintenance-Prop	\$ 45.00
15768	Verizon	Telephone	\$ 151.48
15769	Aramark	Maintenance-Prop	\$ 185.72
15770	U.S. Postal Service	Office Supplies	\$ 110.00
Totals			\$ 26,882.09

Per Road Fund

Check No	Payee	Budget Item	Amount
Totals			\$ -

Mike Wileaver made a motion to approve the bills. Richard Howland seconded the motion. Upon motion duly made the motion carried.

New Business: None

Old Business: Regarding Salaries for Elected Officials (2021-2025) Ms. Wilson suggested amending the salaries of the Assessor to receive COLA at years 3 & 4. Additional adjustments and tweaks to the salary schedule were discussed. Mike Wileaver motioned to approve the salaries (2021-25) as amended with an updated spreadsheet to follow next month. Richard Howland seconded the motion. Upon motion duly made the motion carried.

Supervisor's Report: Ms. Wilson has communicated with the Community Building Board of Managers about the limitations to meeting pay rate. Discussion followed. No action taken. Ms. Wilson has corresponded with an interested Assessor candidate. She is ready for the Caucus and has passed all her tests. The Supervisor has emailed TOI and the Township accountant re: interest income distribution. Charlie Montgomery agreed that interest income funds for Checking & CD of Road & Bridge accounts should be deposited to the General Fund. Ms. Wilson made a motion to approve moving the interest income funds from checking and CD of Road & Bridge accounts to General Fund (retroactive to January 2020). Richard Howland seconded the motion. Roll call vote. All voted "aye". Motion carried. Ms. Wilson has also closed one of the General Fund CDs and rolled it into a 6 month CD to see what happens to the rate at that time. TOI membership cards and window decals were distributed to those in attendance. Ms. Wilson then shared an initial draft of the

2020 Levy. Discussion ensued. The Supervisor suggested having the attorney draw up documents with a \$900.00 increase to be approved at the November meeting. A letter has been received from the Piatt County Soil and Water Conservation District requesting a \$100.00. Ms. Wilson motioned to donate \$100.00 the Electronic Recycling Program as has been done in the past. Seconded by Richard Howland. Upon motion duly made the motion carried.

Highway Commissioner Report: Mr. Montgomery discussed the 2020 Levy for Road & Bridge and permanent Road, suggesting no changes to the Levy at this time. The Commissioner's Monthly Task Sheet was distributed. Activities have included shoulder work, cleaning equipment, Fall Clean-up Days, and spraying patch. Future projects included assisting the city with boom mowing and preparing/winterizing equipment.

Reports from Board Members: None

Comments from Visitors: Suzanne Wells introduced herself and took questions from those in attendance. She is running for Circuit Judge in Piatt County.

The next regular meeting of the Township Board will be Thursday, November 5, 2020 at 7:00 PM.

With no other business to come before the board, Ms. Wilson motioned to adjourn the meeting. Mike Wileaver seconded. Motion carried and the meeting adjourned at 7:52 PM.

Respectfully submitted,

Kathleen O. Brown
Clerk

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