

**Minutes - Board of Town Trustees**

STATE OF ILLINOIS

PIATT COUNTY

**TOWN OF MONTICELLO**

DATE: February 13, 2020

The Board of the Town Trustees met at the office of the Town Clerk at 205 North State Street at Monticello Illinois. Officers are:

Supervisor	Tamara Wilson	_____
Town Clerk	Kathleen Brown	_____
Township Trustee	Delbert Lubbers	_____
Township Trustee	Richard Howland	_____
Township Trustee	Mike Wileaver	_____
Township Trustee	Ronald Meece	_____

Ms. Wilson then opened the February 13, 2020 meeting at 7:00 PM. Present along with the Supervisor were Trustees Richard Howland, Ron Meece, and Mike Wileaver, and Clerk Kathy Brown. Visitors: Alan Sprinkle

Richard Howland made a motion to approve the minutes from the January 9, 2020 meeting. Ron Meece seconded the motion. Upon motion duly made the motion carried.

The bills were presented to the Township Trustees as follows:

**General Fund**

Check No	Payee	Budget Item	Amount
eft	United States Treasury	Fed Taxes	\$ 1,061.10
eft	United States Treasury	Fed Taxes	\$ 1,291.84
eft	Illinois Department of Revenue	Payroll Liabilities	\$ 1,001.85
eft	IMRF	Payroll Liabilities	\$ 3,296.36
eft	IMRF	Payroll Liabilities	\$ 788.18
eft	United States Treasury	Fed Taxes	\$ 2,376.76
eft	United States Treasury	Fed Taxes	\$ 1,132.82
15197	Alan Sprinkle	Wages	\$ 1,491.57
15198	Michael Hammerschmidt	Wages	\$ 1,207.20
15199	Corbin T Sebens	Wages	\$ 258.31
15200	Sam's Club	Dues	\$ 125.00
15201	Township Officials of Illinois	Education	\$ 150.00
15202	LaDonna Kaiser	Assessor Mileage	\$ 49.30
15203	Cemetery	Replacement Tax	\$ 16,030.61
15204	Library	Replacement Tax	\$ 30,034.62
15205	Community Building	Replacement Tax	\$ 8,030.48
15206	Tam Wilson	Office Exp	\$ 49.05
15207	Township Officials of Illinois	Education	\$ 230.50
15208	Alan Sprinkle	Wages	\$ 1,869.02
15209	Michael Hammerschmidt	Wages	\$ 1,337.71
15210	Corbin T Sebens	Wages	\$ 471.84
15211	NCPERS Group Life Insurance	Payroll Liabilities	\$ 16.00
15212	Mediacom Assessor	Telephone/Internet	\$ 96.62
15213	Mediacom	Telephone	\$ 96.62
15214	Staples	Office Supplies	\$ 57.94
15215	Township Supervisors of Illinois	VOID	\$ -
15216	Charles Montgomery	Wages	\$ 4,082.02
15217	Delbert Lubbers	Wages	\$ 96.14
15218	Kathleen Brown	Wages	\$ 1,023.99
15219	LaDonna Kaiser	Wages	\$ 1,275.33

15220	Mike Wileaver	Wages	\$ 96.14
15221	Richard Howland	Wages	\$ 101.59
15222	Ronald Meece	Wages	\$ 96.14
15223	Tamara K Wilson	Wages	\$ 1,483.16
15224	CMS-LGHP	Payroll Expenses	\$ 2,152.00
15225	Tam Wilson	Education	\$ 75.90
15226	Alan Sprinkle	Wages	\$ 1,772.17
15227	Michael Hammerschmidt	Wages	\$ 1,370.89
15228	CMS-LGHP	Payroll Expenses	\$ 2,152.00
15229	Ronn Davis	Office Exp	\$ 650.00
15230	CDS Office Technologies	Maint - Equip	\$ 30.00
<b>Totals</b>			<b>\$ 89,008.77</b>

**General Assistance Fund**

6863	Township Supervisor of Illinois	Education	\$ 40.00
6864	Bruce Wintersteen, DDS	Emergency Assistance	\$ 378.50
<b>Totals</b>			<b>\$ 418.50</b>

**Road & Bridge Fund**

Check No	Payee	Budget Item	Amount
15521	AHW	Equip Parts & Repair	\$ 867.50
15522	Mediacom	Telephone	\$ 105.94
15523	Harris Companies, Inc	Maintenance-Prop	\$ 558.22
15524	City of Monticello	Replacement Tax	\$ 8,145.71
15525	Aramark	Maintenance-Prop	\$ 171.08
15526	PDC/AREA Companies	Maintenance-Prop	\$ 55.64
15527	Ameren IP	Utilities	\$ 920.92
15528	Bumper to Bumper	Equip Parts & Repair	\$ 54.24
15529	Bumper to Bumper	VOID	\$ -
15530	CCG	VOID	\$ -
15531	CCG	Office Supplies	\$ 69.00
15532	Cintas	Clothing Allowance	\$ 289.12
15533	Cintas	Maint Supplies	\$ 71.03
15534	ECIHCA	Dues / Education	\$ 100.00
15535	Grainger	Maint Supplies	\$ 27.62
15536	Interstate Billing Service Inc	Equip Parts & Repair	\$ 2,030.61
15537	IPWMAN	Dues	\$ 100.00
15538	Lawson Products	VOID	\$ -
15539	Lawson Products	Maint Supplies	\$ 173.36
15540	Martin Equipment	Equip Parts & Repair	\$ 2,023.44
15541	MCS Office Equipment	Office Supplies	\$ 159.00
15542	Monticello City Utility Services	Water	\$ 13.16
15543	Charlie Montgomery	Dues	\$ 12.50
15544	Niemann Foods	Maint Supplies	\$ 70.28
15545	Piatt Co Service Co	Gas & Oil	\$ 1,692.21
15546	RP Lumber	Maint Supplies	\$ 18.15
15547	Rahn Equipment	Equip Parts & Repair	\$ 487.80
15548	Staples	Office Supplies	\$ 209.94
15549	Karin Stewart	Maintenance-Prop	\$ 45.00
15550	Township Highway Commissioners	Dues	\$ 60.00
15551	True Value	Maint Supplies	\$ 67.90
15552	Verizon	Telephone	\$ 155.57
15553	Walker Tire & Exhaust	Equip Parts & Repair	\$ 973.00
<b>Totals</b>			<b>\$ 19,727.94</b>

**Per Road Fund**

Check No	Payee	Budget Item	Amount
4852	Tuscola Stone Co	Materials	\$ 4,846.30
4853	Summers Trucking	Materials	\$ 14,405.01
<b>Totals</b>			<b>\$ 19,251.31</b>

Ron Meece made a motion to approve the bills from December. Richard Howland seconded the motion. Upon motion duly made the motion carried.

**New Business:** Ms. Wilson shared and discussed information pertaining to the 2020 Township budget. Discussion ensued. No action taken. The 2020 Township budget will be presented for adoption at the March meeting. Highway Commissioner Charlie Montgomery presented the tentative Road and Bridge budget. Discussion followed. No action taken. The Road and Bridget Budget will also be presented for adoption at the March meeting. Mr. Montgomery also introduced an Ordinance establishing utility permit fees. A fee schedule was shared with the Trustees for Utility permits issued by the Township. Discussion ensued. Mr. Montgomery will ask legal counsel to read over the proposed ordinance before it is presented for adoption at the March meeting. No action taken.

**Old Business:** None

**Supervisor's Report:** Ms. Wilson shared that April 1 is Topics Day in Springfield. Mr. Montgomery, Ms. Brown, and Ms. Wilson will be attending. Ms. Wilson then distributed Township Handbooks to Trustees. Additionally, there is a Road & Bridge CD coming due and Ms. Wilson has secured a higher interest rate. The Supervisor concluded her report by sharing recent CPPRT data with the Trustees. Discussion followed. No action taken.

**Highway Commissioner Report:** Mr. Montgomery presented his report to the Trustees. Monthly tasks have included running roads, hauling rock, finishing boom mowing, and preparing equipment for a snow event. Future tasks include: equipment/shop maintenance, hauling rock, scrape/plow/salt roads as needed. Mr. Montgomery then shared the 2019 End of Year report. Discussion followed. No action taken. Finally, the Highway Commissioner invited all Trustees, the Supervisor, and Clerk to a TOIRMA presentation on 2/20, 9:00 AM at the Highway Department's shed.

**Reports from Board Members:** None

**Comments from visitors:** None

The next regular meeting of the Township Board will be Thursday, March 12, 2020 at 7:00 PM.

With no other business to come before the board, Ms. Wilson motioned to adjourn the meeting. Mr. Howland seconded. The meeting adjourned at 7:52 PM.

Respectfully submitted,

Kathleen O. Brown  
Clerk





